

Portsmouth Public Schools
Preschool Registration
2019-2020

The preschool program is funded by a state grant; therefore all participants must be 4 years old on or before September 30, 2019 and meet one of the following eligibility criteria:

- Homelessness (current)
- Parent(s) did not graduate high school
- Parents/Guardians are disabled
- Parent(s) Incarceration
- Single Parent
- English Language Learners
- Parent(s) military deployed
- Students being raised by someone other than birth parent(s)
- Family income is at or below 200% of the federal poverty guidelines

All parents/guardians are welcome to apply and will be notified in July regarding your child's acceptance.

Students with special needs or disabilities please contact the Special Education Dept. for registration (757) 393-8658.

Only the legal parent/guardian may register the child and must have all of the following at time of registration:

- **State/ Military Birth Certificate:**
 - No hospital birth certificates will be accepted
 - No copies of birth certificates will be accepted
- **Valid Picture ID for Parent/Guardian**
- **Proof of Household Income:**
 - Tax return for 2018 (**No W-2 statements**)
 - Verification of any supplemental income (*WIC, SSI, SNAP, TANF, etc.*)
- **Immunizations Records**
- **Physical Examination Within The Last Year or Appointment Card Dated by August 30, 2019**
- **Court Ordered Custody Documentation** (*if applicable*)
- **Proof of Residency: If You Own /Lease Your Home:**
 - Electric bill (within 30 days) **and one of the following:**
 1. Deed
 2. Mortgage statement (within 30 days)
 3. Lease/rental agreement with name, address, and telephone number of the owner/lessee (within a year)
- **Proof of Residency : If You Do Not Own /Lease and Your Name Does Not Appear on the Mortgage / Lease:**
 - Notarized letter from the homeowner, stating that you and your child live in their home, along with their Electric bill (within 30 days) **and one of the following:**
 1. Deed
 2. Mortgage statement (within 30 days)
 3. Lease/rental agreement with name, address, and telephone number of the owner/lessee (within a year)

Title I Parent Center
3651 Hartford Street
Portsmouth, VA 23707

Tuesdays & Thursdays
June 25th – July 30th

10 AM – NOON & 1 –3 PM

For further information on preschool registration, please call: (757) 393-5128 or (757) 393-8611