

**Portsmouth Public Schools**  
**Kindergarten Registration**  
**2019-2020**

Students who are currently attending the Preschool Program with Portsmouth Public Schools do not have to register.

*Only the legal parent/guardian may register the child and must have **all of the following at time of registration:***

- **State/ Military Birth Certificate:**
  - Child must be **5 years old on or before September 30, 2019**
  - No hospital birth certificates will be accepted
  - No copies of birth certificates will be accepted
- **Valid Picture ID for Parent/Guardian**
- **Immunizations Records**
- **Physical Examination Within The Last Year or Appointment Card Dated by August 30, 2019**
- **Court Ordered Custody Documentation** (*if applicable*)
- **Proof of Residency: If You Own /Lease Your Home:**
  - Electric bill (within 30 days) **and one of the following:**
    1. Deed
    2. Mortgage statement (within 30 days)
    3. Lease/rental agreement with name, address, and telephone number of the owner/lessee (within a year)
- **Proof of Residency : If You Do Not Own /Lease and Your Name Does Not Appear on the Mortgage / Lease:**
  - Notarized letter from the homeowner, stating that you and your child live in their home, along with their Electric bill (within 30 days) **and one of the following:**
    1. Deed
    2. Mortgage statement (within 30 days)
    3. Lease/rental agreement with name, address, and telephone number of the owner/lessee (within a year)

**Kindergarten registration will be held at:**

**EMILY SPONG PRESCHOOL CENTER**

2200 Piedmont Avenue  
Portsmouth, VA 23704

TUESDAYS 9:00 a.m. – 12:00 Noon 1:00 p.m. – 3:00 p.m.	WEDNESDAYS 9:00 a.m. – 12:00 Noon 1:00 p.m. – 4:45 p.m.	THURSDAYS 9:00 a.m. – 12:00 Noon 1:00 p.m. – 3:00 p.m.
May 7, 2019	May 8, 2019	May 9, 2019
May 14, 2019	May 15, 2019	May 16, 2019
May 21, 2019	May 22, 2019	May 23, 2019

**For further information on kindergarten registration, please call: (757) 393-5128 or (757) 393-8611**